



CONFIDENTIAL

POSITION DESCRIPTION

**FOR THE POSITION OF
HEAD OF SCHOOL**



OCTOBER 2020

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CONFIDENTIAL POSITION DESCRIPTION

POSITION	Head of School
ORGANIZATION	Academy of Notre Dame de Namur
REPORTS TO	Board of Trustees
LOCATION	Villanova, Pennsylvania
WEBSITE	https://www.ndapa.org/



OVERVIEW OF THE OPPORTUNITY

The Academy of Notre Dame de Namur invites nominations and applications for Head of School, a position to begin July 1, 2021. Located in Villanova, PA, The Academy of Notre Dame is a premier independent, Catholic, college preparatory school for young women. The Academy of Notre Dame seeks a warm, energetic community builder with an impressive administrative background, the ability to lead through unpredictable times, an entrepreneurial, forward-looking vision, and a passion for collaboration. The next Head will empower a strong community of dedicated faculty and high-performing staff who have jointly contributed to the Academy's strong foundation in academic, athletic, and artistic excellence. Notre Dame fosters a robust, high quality, college preparatory environment that is student-centered, enabling every young woman to develop her unique gifts and talents through a range of interdisciplinary curricular and co-curricular activities in an affirming atmosphere. Students are taught "what they need to know for life" in order to prepare them to be confident, responsible leaders in a global society. Notre Dame graduates are accomplished, confident women who have the skills, knowledge, and preparation to succeed in the nation's most competitive colleges and universities and beyond. Serving as an approachable role model to the students, and a transparent, responsive thought partner to Trustees, faculty, staff, alumnae and the broader Academy community, the next Head will lead the Academy and promote its reputation as the preeminent girl's Catholic independent school on the Main Line and beyond.



THE ACADEMY OF NOTRE DAME DE NAMUR

Since 1856, the Academy of Notre Dame de Namur has educated, empowered, and inspired young women for a lifetime of compassionate leadership and service to others.

The Academy is rooted in the faith tradition of the Catholic Church; the charism of Saint Julie Billiart, founder of the Congregation of the Sisters of Notre Dame; and the legacy of the Sisters of Notre Dame, who live and serve others on five continents. Notre Dame recognizes the unique potential of each student, teaching them, in the words of Saint Julie, "what they need to know for life."

The Academy of Notre Dame enrolls approximately 550 girls in grades 6 through 12. The school emphasizes community, service, and sisterhood, all to develop young women who are well prepared to take their place as confident leaders in a global society. The caring community is guided by the faith tradition of the Catholic Church, the service of the Sisters of Notre Dame de Namur, and its Honor Code.

At Notre Dame, students are challenged to think creatively, to ask hard questions and confidently express their opinions, and to strive for excellence in the classroom, on the stage, and on the field. Notre Dame graduates are strong, confident women of faith who have the skills, knowledge, and confidence to succeed in the nation's most competitive colleges and universities and beyond. They are women of integrity, guided by the hallmarks of the Notre Dame community, well prepared to take on the challenges that await them and to celebrate the goodness of God.

Notre Dame fosters a robust, high quality, college preparatory environment that is student-centered, enabling every young woman to develop her gifts and talents by offering a range of interdisciplinary curricular and co-curricular activities. Inspiring students to inquire, explore, imagine, and innovate, the school's 63 teachers prepare students for opportunities and challenges in careers that may not yet exist.

In addition to its academic rigor, the Academy is also a safe harbor for young women during their critically important formative years. Helping students confront the unknown, address complexity, handle stress, and learn from their mistakes or failures provides an environment that educates the whole student — spiritually, emotionally, socially, and intellectually. Such a climate promotes integrity, self-respect, and self-confidence.

Notre Dame is accredited by the Pennsylvania Association of Independent Schools (PAIS) and the Middle States Association of Elementary and Secondary Schools (MSA).

STATEMENT OF MISSION

Rooted in the faith tradition of the Catholic Church and the charism of Saint Julie Billiart, the Academy provides its students with a challenging academic curriculum within a rich spiritual community in order to:

- ▼ Inspire them to live the prophetic nature of the gospel with a passion for justice and love for the poor.
- ▼ Enable them to develop the skills and desire necessary for lifelong learning.
- ▼ Empower them to be honorable, compassionate leaders.

MISSION STATEMENT

The Academy of Notre Dame de Namur, an independent, Catholic, college preparatory school, commits itself to the education of young women for responsible living in a global society.



THE HISTORY

The Academy of Notre Dame de Namur was founded in 1856 by the Sisters of Notre Dame de Namur and became an independent school affiliated with the Sisters in 2006. As a community of faith, Notre Dame celebrates its Catholic mission and the pioneering legacy of the Sisters of Notre Dame de Namur by teaching students "what they need to know for life" in an atmosphere of community and service.

In 1854, Bishop John Neumann invited the Sisters of Notre Dame de Namur to open a school for girls in Philadelphia. On October 15, 1856, Sister Superior Louise and five sisters opened the first "academy" in the Parish of the Assumption on Spring Garden Street, and as enrollment grew, moved to St. Joseph's College.



In the 1940's, space constraints began to limit the school's growth and Sister Rosalia, the Provincial, accepted Cardinal Dougherty's suggestion that she purchase the Geist Estate in Villanova to house the high school division.

From 1970 until 2007, the Academy was guided by the vision of Sister Regina. During her tenure, she established a Board of Trustees and guided a capital campaign to build St. Julie Hall, which opened in 1985. The additions of a Religion Center, computer labs, and construction of the Josephine Connelly Arts Center,

which opened in 2000, ensured that the Academy provided students with the highest-quality education.

In 2006, Notre Dame became an independent educational institution, and the Mansion and school property were purchased from the Sisters of Notre Dame. As an independent school, affiliated with the Sisters of Notre Dame, a new tradition of lay leadership began-

HALLMARKS OF THE SISTERS OF NOTRE DAME

The Notre Dame de Namur Learning Community Hallmarks describe the essential characteristics, values, and activities of a Notre Dame learning community (i.e., school or university). These Notre Dame Hallmarks are used through a reflection-action-reflection process, whereby each learning community, on a regular basis, metaphorically looks in the mirror and based on what it sees, makes choices for its continued development. Thus, the Hallmarks give value-based direction for decisions and activities, so that the learning community continues to express the spirituality and mission of the Sisters of Notre Dame de Namur.

Hallmark One: We proclaim by our lives even more than by our words that God is good.

Hallmark Two: We honor the dignity and sacredness of each person.

Hallmark Three: We educate for and act on behalf of justice and peace in the world.

Hallmark Four: We commit ourselves to community service.

Hallmark Five: We embrace the gift of diversity.

Hallmark Six: We create community among those with whom we work and with those we serve.

Hallmark Seven: We develop holistic learning communities that educate for life.



FAST FACTS

- Total enrollment: 551 (131 Middle School students and 420 Upper School students)
- ND Students come from 58 zip codes located in 6 PA Counties
- ND Students come from 128 different schools
- 46% of ND Students receive financial support
- Student to teacher ratio: 9:1
- AP classes offered: 20
- Total Faculty: 63
- Faculty who hold advanced degrees: 78%
- Alumnae Association: 4400+ living alumnae
- Parents Association: 460+ families
- Budget: \$14.5 M
- Endowment: \$9.5 M
- Most Recent Capital Campaign: >\$30 M

ACADEMICS

With a curriculum that emphasizes depth as well as breadth, Notre Dame promotes the core competencies that provide a solid foundation for a successful future in this digital economy, both at the university level and beyond. These competencies include the ability to think and analyze in an integrated fashion, to understand the dynamic of theory and practice in all disciplines, to collaborate and frequently lead a project, to integrate technology in a responsible way, and to communicate effectively. Students are encouraged to envision themselves as global citizens.

Throughout all disciplines, teachers make extensive use of technology to bring a real-life context to learning. All students receive an Apple MacBook as a tool for enhancing instruction, fostering collaboration across the entire curriculum, and connecting into an ever-evolving global society. Because of its innovative uses of technology throughout the school, the Academy has been recognized as an Apple Distinguished School for 2018-2021. Notre Dame is one of only 400 schools worldwide with such recognition. More than 75% of the Academy's faculty are Apple Teachers.

MIDDLE SCHOOL

Notre Dame middle school students thrive in a learning environment where they are encouraged to explore new ideas, take risks, and develop the skills to become curious, independent, and successful learners. With small classes and a 9:1 student to teacher ratio, faculty get to know each student and develop a strong sense of community and respect throughout the school. Notre Dame students graduate from the middle school ready and eager to accept the challenges of the upper school as confident, self-advocating learners.

Middle school students experience a balanced curriculum with opportunities to explore a broad range of subjects in content areas, as well as the fine and performing arts. Coursework includes language arts; religious studies; mathematics; social studies; a vibrant science program consisting of courses in earth, life, and physical sciences; physical education, and world languages. In the middle school, students are introduced to each of the four languages (French, Latin, Mandarin, and Spanish) for one quarter in grade 6. At the end of grade 6, students select the language they will study for grades 7 and 8.



UPPER SCHOOL

Notre Dame Academy upper school offerings are comprehensive and rigorous, consisting of 20 Advanced Placement classes, independent STEM research programs, and honors classes. Students receive personalized support through Notre Dame's Advisory Program, which helps build relationships by connecting incoming middle school students and freshmen with faculty mentors. Students get to know their mentor and classmates in a small group setting, and, in the process, learn more about themselves. Mentors also offer academic guidance and support students' social and emotional development through team-building activities and Socratic seminars.

SCHOLARS PROGRAMS

Notre Dame offers students the opportunity to deepen their academic experience by curating a four-year program of study, involving curricular and extracurricular activities, in order to provide intentional focus on one of these areas:

Arts Scholar of Excellence Program - helps students connect the creation and performance of art with its academic study. The program helps students cultivate the habits of creative and imaginative thinking that are crucial in the modern world. It also provides a structure for community engagement.

Notre Dame's Center for Global Leadership realizes the Academy's strategic goal to educate, empower, and inspire women to be compassionate leaders in a global society. Established in 2015, the Center fosters global partnerships that bring students and teachers from around the world to learn and solve problems together. There are Eight "sister school" partnerships that offer academic and cultural exchange opportunities for students. The Global Citizen Scholar Program provides opportunities for students to develop global competencies by studying global themes and issues through approved elective courses, seeking cross-cultural experiences, partaking in educational and community-engagement, traveling internationally, and participating in globally focused domestic programs. Seniors will present a global citizen portfolio for assessment by the Director of the Center for Global Leadership and faculty mentors.

STEM Scholar of Excellence Program - provides opportunities for students to demonstrate scholarship in science, technology, engineering, and mathematics. Students are required to take STEM Scholar approved courses, participate in external STEM competition or independent research, attend STEM related academic lectures and Career Exploration events, and complete a senior capstone project approved by the STEM Scholar committee.

One hundred percent of Notre Dame graduates attend four-year institutions. Graduates from 2018-2020 matriculated to more than 100 colleges and universities around the country.

ARTS

Notre Dame believes that the fine and performing arts are a creative, academic pursuit in which students learn to appreciate the innovative process, to solve problems, to respect others' forms of expression, and to work collaboratively. Faculty consider the development of imagination, creativity, and aesthetic judgment to be essential complements to the critical thinking skills developed in other disciplines.

Art programs at Notre Dame are developmental and all students in grades 6-9 have art classes each year. After ninth grade, students can continue in an elective or major program. In the performing arts, the

Academy offers various opportunities for students. At the middle school level, students may audition for the Middle School Women's Chorale, and in upper school, they can enroll in the "The Notre Dame Nightingales" or may audition for the select "Women's Chorale."

All grades may also choose to sing in the Academy's Liturgical Choir. Notre Dame's middle school and upper school instrumental ensembles offer students who play string, wind and percussion instruments the opportunity to perform in concerts on campus and at special events. The dance program at Notre Dame offers this opportunity to all interested students with varying degrees of dance experience. At the upper school level, students can enroll in performance courses. At the middle school level, dance is a required course. Notre Dame's thriving Theater Program includes an upper school musical in the fall, a middle school musical in the winter, and an all-school play in the spring.

THE STUDENT EXPERIENCE

ATHLETICS

The Academy of Notre Dame Athletics Department embraces the philosophy that competitive athletic programs should complement the excellent academic traditions of the school. Notre Dame is a member of the Inter-Academic Athletic League, which stresses excellence in academics and offers a competitive atmosphere for sports. In addition, students play a highly competitive non-league schedule in all upper school sports, competing against other public and parochial schools from Delaware, Bucks, and Montgomery counties. Notre Dame encourages the multi-sport athlete, recognizing the value of the full athletic experience. Many of the school's student-athletes go on to participate in sports at the collegiate level. Teams include cross country, field hockey, soccer, tennis, volleyball, basketball, indoor track, swimming, rowing, golf, lacrosse, softball, and track and field.

The middle school athletic program emphasizes skill-building, team spirit, and sportsmanship and participates in the Girls' Catholic Academy League in field hockey, basketball, lacrosse, and softball. The soccer, tennis, volleyball, and swimming teams compete independently.

STUDENT LIFE



Student-led clubs, performing arts, student government, literary publications, and community time activities engage students in all grades. Notre Dame is a sisterhood, where classmates become lifelong friends, traditions are honored, and life inside "The Gates" is treasured. Students can choose from various activities and clubs that are offered during community time to maximize opportunities for students to explore and discover new interests and develop leadership skills. Clubs include Chess Club, French Club, High School Newspaper, Model UN, Sisters in STEM, Nutrition, Reading Olympics, Mock Trial, and more.

From 1856 until today, Notre Dame students and alumnae share a legacy of traditions that unite and enrich the entire community. Throughout the year, students participate in cherished traditions such as the Opening Liturgy and Picnic at the start of the year, Spirit Day and the Junior Ring Mass.



Through Campus Ministry and worship, students deepen their understanding of the faith tradition of the Catholic Church. At the heart of the mission of the Sisters of Notre Dame de Namur is St. Julie Billiart's belief in the goodness of God. Notre Dame students reflect the spirituality of Saint Julie Billiart in their own lives through service to those in need. Students participate in service projects at all grade levels, and schoolwide drives and fundraisers support community outreach. The Academy requires 45 hours of service hours for upper school students as a graduation requirement.

CAMPUS MINISTRY

The Academy of Notre Dame de Namur is rooted in the faith tradition of the Catholic Church, the charism of Saint Julie Billiart, and the legacy of service of the Sisters of Notre Dame de Namur. Guided by the seven Hallmarks of the Notre Dame learning community, Notre Dame students and graduates proclaim the goodness of God through their lives and actions.

The Notre Dame community begins each day in prayer led by Campus Ministry student leaders. Each Wednesday, students and faculty gather for Community Prayer, with members of the school community offering scripture readings, prayers for intercession, and reflections. The community gathers for Mass throughout the liturgical year, with students in all grade levels taking an active role in the liturgy as readers, cantors, gift bearers and altar servers. Sacred music, offered by the Academy's liturgical choir and instrumentalists, deepen and support worship. There are many opportunities for families to become engaged in the liturgical life of the school community.



CAMPUS

The school is located on a breathtaking 40-acre campus in Philadelphia's Main Line suburbs. The campus is highlighted by an iconic gothic revival-style mansion that was built in 1895. In 2015, the campus added two synthetic turf fields that are among the finest in the Philadelphia area as well as a new running track.

The school is in the midst of implementing the Campus Master Plan by renovating and building state-of-the-art facilities for academics and student life. A focal point of the Academy's 40-acre campus is the iconic 19th century Mansion that remains an enduring symbol of the school.

The Riley Center for STEM Education is the newest addition to campus, completed in April 2019. The 30,000 square foot Center boasts flexible, technology enabled active learning (TEAL) environments that include eight science laboratories, three lab prep rooms, eight mathematics classrooms, a design thinking and entrepreneurship classroom and labs dedicated to design and innovation, robotics and coding. The Center also connects with outdoor teaching-learning space to provide a wider campus experience for environmental science. While the Center reflects the current curriculum offered by our excellent faculty, it provides a more extended, nimble space for research, teaching, collaboration and project-based learning.

The final phase of the realization of the Campus Master Plan includes the addition of a new Liturgical and Performing Arts Center, a new Student Center or "Commons," and renovated classrooms in Cuvilly Hall.



LOCATION

The Academy is located in Villanova, Pennsylvania, at the center of Philadelphia's Main Line, a group of suburban towns along the original tracks of the Pennsylvania Railroad. The community gets its name from Villanova University, known for its rigorous academics and strong basketball program. Today, the Main Line is served by numerous different modes of transportation, and residents of Villanova can enjoy the broad range of amenities in nearby Philadelphia, just a short 16 miles away.

Dubbed the City of Brotherly Love and famous as the birthplace of life, liberty, and the pursuit of happiness, Philadelphia can please even the most discerning folks with its top-notch offerings: fascinating museums, vibrant parks, national historic sites, and nationally recognized restaurants. One of the most celebrated attractions in Philadelphia is the Barnes Foundation, which has a world-class art collection. Located on the famous Benjamin Franklin Parkway, it is minutes away from the Philadelphia Museum of Art, one of the leading museums in the country.



Depending on the season, sports fans have no shortage of sports teams to cheer on with the Philadelphia Eagles (football), the Phillies (baseball), Flyers (hockey), or 76ers (basketball). The city is beautiful, too; since its founding, Philadelphia has enjoyed and promoted its incredible parks and outdoor spaces. Today, the Philadelphia region is blooming with lively urban parks, reimaged recreational landscapes, spirited pop-up gardens, and scenic running and biking trails.

The surrounding communities of the Main Line cover about 200 square miles and became known by their railroad station names. Populations of Main Line communities range from nearly 6,000 to upwards of 30,000. The Main Line communities are renowned for their education systems, including numerous nationally ranked public schools and some of the most famous and exclusive private schools in the country. Colleges and universities along the Main Line include Bryn Mawr College, Haverford College, Saint Joseph's University, and Villanova University.

Recreation and attractions along the Main Line are varied and expansive. Highlights include the Appleford Estate in Villanova, an arboretum and bird sanctuary; the Bryn Mawr Film Institute, which offers showings of classic movies, opera, film courses, and discussions; the Devon Horse Show, the oldest and largest



multi-breed horse show in the U.S.; the King of Prussia Mall; and many country clubs and golf courses, including Merion Golf Club, ranked America’s seventh-best course.

ROLE SUMMARY

Reporting to the Board of Trustees, the next Head will implement “A Future of Promise,” the 2020-2025 strategic plan with an eye towards the long-term future of the school. The Head of School directly oversees the Associate Head of School, the Director of Enrollment and Institutional Advancement, the Director of Operations, the Director of Finance, the Director of Information Resources and Technologies, and the Director of Diversity, Equity and Inclusion. The Head also serves as the primary external representative of the Academy in engaging with donors, alumnae, corporations, and foundations.

OPPORTUNITIES AND CHALLENGES

In addition to providing engaged and creative academic and administrative leadership to the Academy of Notre Dame, the next Head of School will embrace the following opportunities and challenges:

Further the Academy of Notre Dame’s mission of preparing young women to develop their gifts and talents, while clearly articulating a vision for the future. The Academy of Notre Dame celebrates the best of its history by continuing to educate strong, competent, confident young women in the tradition of Saint Julie, whose commitment to teach students what they need to know for life is the foundation of an Academy of Notre Dame education. The next Head will continue to lead Notre Dame on the path of excellence and foster a lifelong love of learning.

Communicate, connect and relate to a wide range of audiences in a transparent way in order to create an even stronger sense of community and foster a lifelong attachment to the school. The next Head will champion community outreach and promote alumnae engagement. Working with the senior leadership team, the Head will be instrumental in helping the Academy make informed and thoughtful decisions and will communicate with and educate community members on the considerations driving these decisions. The Head of School will maintain a high degree of trust and transparency through open, sincere, and thoughtful dialogue with faculty, administrators, the Board of Trustees, students, parents, staff, alumnae, donors and other members of the community.

Embrace the gift of Diversity, a hallmark of a Notre Dame education. The new Head will lead the Academy’s commitment to academic excellence by fostering a diverse and inclusive community. The Head will work to recruit, attract, and retain faculty, students, and staff from underrepresented groups, including but not limited to ethnicity, socio-economic status, gender, and disability status. It is essential that the Head possess the skills, passion, and commitment to advance diversity, equity and justice and foster a welcoming environment for all individuals.

Build upon fundraising success and resource generation efforts to lead the Academy of Notre Dame into the next decade of growth and distinction. The Head of School will work enthusiastically, skillfully, collaboratively, and effectively to articulate the school’s mission and advocate for support of its programs, students, faculty, staff, and the greater community. The next Head will be proficient in current and innovative marketing trends and will tell the Academy’s story in a compelling way that creates enthusiasm for the mission and vision of the school among new and diverse constituencies. The Head of School will be the Academy of Notre Dame’s chief fundraiser and ambassador; will enjoy the recent success of a highly successful “Our Time to Inspire” campaign; will identify and successfully launch new campaign initiatives and will further grow the endowment. In collaboration with faculty, staff, and alumnae, the

Head of School will maintain strong relationships with the existing donor community and foster new relationships that will ensure the Academy of Notre Dame’s sustainability, innovation and reputation excellence for future generations.

Maintain an optimal organizational structure and successfully retain administrators, faculty, and staff.

The Head will implement the 2020-2025 “A Future of Promise” strategic plan, which includes promoting the skills of individual staff members, building synergies, and communicating clear individual responsibilities while promoting a collaborative and collegial culture. The next Head will establish ongoing analyses metrics to evaluate the success of the leadership structure and incorporate changes as needed. Prioritizing talent development and retention of staff, the Head will empower senior leadership to employ additional resources and opportunities with the full support of the Board of Trustees.

Continue to elevate the local, regional, national, and international profile of the Academy of Notre Dame. Through strategic enrollment management, program innovation, and improvements to the physical plant, the next Head will continue the momentum the Academy’s profile has enjoyed in recent years. Fostering mutually beneficial strategic alliances with peer institutions, colleges and key like-minded thought partners, the Head will further increase the visibility and prominence of the Academy. Leveraging the Head’s deep knowledge of the trends and unique challenges of the crowded and competitive independent school landscape will position the Academy to thrive and emerge as the destination school for young women seeking a premier Catholic education.

PROFILE OF THE SUCCESSFUL CANDIDATE:

The next Head of School at the Academy of Notre Dame must be a highly engaged and collaborative leader with a deep understanding of girls’ Catholic independent schools. The Head will be energized by the unique possibilities for leadership presented by this opportunity. Candidates must exemplify the Academy of Notre Dame’s focus on the intellectual, spiritual, and moral development of young women, and must have the capacity to inspire, motivate, and lead others in a way that encourages staff retention and student and alumnae engagement. The new Head of School will have a proven fundraising track record. The Head must be committed to advancing diversity, equity, and inclusion and fostering an environment that equally welcomes, respects, and values everyone. The next Head of School will display the highest level of integrity, confidence, courage, and conviction in leading the Academy and will possess many of the following qualities and qualifications. While we expect that most candidates will come from traditional independent school leadership roles, the Search Committee invites non-traditional candidates with relevant leadership skills working in complex environments in the public and private sector to consider this opportunity.

- ▼ Advanced degree;
- ▼ Strong interpersonal, organizational, and communications skills;
- ▼ A global and service-oriented mindset, consistent with the charism of the Sisters of Notre Dame de Namur;
- ▼ Excellent judgment and attention to detail;
- ▼ A proven ability to lead change;
- ▼ Experience attracting, developing, and retaining a high-performing leadership team;
- ▼ A proven track record of engaging with donors and raising funds;
- ▼ A leader who upholds the school’s culture of “responsible freedom,” a central tenet to the school’s Honor Code;
- ▼ A passion for advancing initiatives in support of diversity, equity and inclusion;
- ▼ A record of identifying, planning, and implementing high-level strategic priorities;
- ▼ Ability to work collaboratively and as a member of an administrative team;



- ▼ Demonstrated ability to develop meaningful relationships and to work productively with a broad range of constituents;
- ▼ Deep understanding of the evolving nature of education and the responsiveness to take advantage of emerging opportunities;

- ▼ Practices Roman Catholicism before and during tenure at the school;
- ▼ A relational leadership style – someone who can engage with all members of the school community;
- ▼ Excellent financial oversight and responsible stewardship of multimillion-dollar budgets and financial investments;
- ▼ A positive and optimistic attitude and entrepreneurial approach to problem-solving; and,
- ▼ A joyful approach to learning, warmth, and a sense of humor.

Commitment to Diversity

As one of the Hallmarks of a Notre Dame de Namur learning community, the Academy of Notre Dame honors the gift of diversity. We recognize and celebrate all aspects of Our dynamic community. As part of our commitment to preparing young women “with hearts as wide as the world” for global citizenship, we educate for both scholastic achievement and social consciousness. We dedicate ourselves to sustaining a community that is transparent, socially just and richly diverse and inclusive.



SEARCH TEAM

The Board of Trustees has retained the services of The Diversified Search Group to assist in the search process. All communications will be treated confidentially. Nominations, inquiries, and applications (including a cover letter, curriculum vitae, statement of educational philosophy, and the names of five references) should be directed electronically in confidence to:

AcademyofNotreDameHeadofSchool@divsearch.com.

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ACADEMY OF NOTRE DAME DE NAUMUR | HEAD OF SCHOOL

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