



Vice President for Finance and Administration

Albertus Magnus College seeks an enthusiastic, experienced, and successful financial and strategic advisor to serve as its next Vice President for Finance and Administration. Since the arrival of Albertus President Dr. Marc M. Camille in June 2017, the College is enjoying a time of extraordinary growth and momentum, from which the new Vice President will benefit and to which she/he will be a key contributor moving forward. Full time traditional aged undergraduate enrollments are at all-time high levels, as is the College's endowment, and fundraising has dramatically improved, with plans for a comprehensive campaign underway to coincide with the College's Centennial celebration in 2025. The Vice President will have the opportunity to help shape the strategic direction of Albertus Magnus as a whole and to lead a new era of financial strategy and operations at Albertus Magnus College.

Located on a park-like campus in a residential neighborhood of New Haven, Connecticut, Albertus Magnus is a Catholic college in the Dominican tradition. The College is a diverse and dynamic institution serving approximately 1,500 students at the traditional undergraduate, accelerated adult undergraduate, and master's degree program levels. Building on a long tradition of excellence in student-centered, values-based education, Albertus Magnus is proud to provide a personalized and practically oriented liberal arts-based education to its students, for many of whom an education of the same quality might not otherwise be accessible.

MISSION

The mission of Albertus Magnus College is to provide men and women with an education that promotes the search for truth in all its dimensions and is practical in its application. Founded by the Dominican Sisters of Peace, Albertus Magnus College, faithful to its Catholic heritage and the Judeo-Christian tradition, remains dedicated to providing an opportunity for learning which responds to the academic needs and ethical challenges of its students and society.

The mission of Albertus Magnus College derives from the intellectual tradition of the Dominican Order, whose essential charism is the search for truth (*Veritas*). Reflective of the dedication and commitment to service of our founder and sponsor, we at Albertus assume responsibility for the fulfillment of our particular service as an academic community. Principles which guide our mission and purpose include the following:

- The College embraces the Liberal Arts tradition and is committed to a vibrant curriculum, including a General Education program, that is both scholarly and humanistically enlarging.
- The College encourages students to participate in academic internships, practica, and relevant work experiences as preparation for meaningful careers.
- The College strives to bring together a richly diverse student body and cultivates an atmosphere of mutual respect and ethical behavior.
- The College fosters close, positive interaction between faculty and students, thereby offering broad opportunities for challenge and growth.
- The College provides an educational environment dedicated to enhancing each student's development, both as an individual and as a member of society.
- The College prepares students to become responsible, productive citizens and lifelong learners, encouraging them to contribute to their communities and to become moral leaders in a complex world.

COLLEGE OVERVIEW

In 1925, the Dominican Sisters of Peace (then known as the Dominican Sisters of St. Mary of the Springs) realized that women did not have access to the same higher education opportunities as men, and thus they founded Albertus Magnus College as New England's first Catholic, liberal arts, residential college for women. An Albertus education is inspired by the Dominican pillars of study, prayer, community, and service. The Dominican motto, *contemplata aliis tradere* – to give to others the fruits of one's contemplation – truly describes the spirit of Albertus Magnus College.

Today the College continues to champion diversity, equity, and inclusion, thriving as a growing, diverse, and dynamic institution serving traditional age and adult learners. Since the early 1970s and continuing today, Albertus has been a pioneer in the education of adults who seek to complete or begin a college degree. In 1985, the College became fully coeducational. Recognized as a Military Friendly Gold School, Albertus welcomes veterans and their families and participates fully in the Post 9/11 GI Bill. In February 2019, Albertus Magnus became the first Purple Heart School in Connecticut, recognized by the Military Order of the Purple Heart for its efforts to create a veteran-friendly culture on campus. Dating to its founding principles of access and opportunity, Albertus Magnus College is proud to be a leader in educating students who come from diverse backgrounds, with more than half being students of color, and nearly the same percentages being first generation college students and/or receiving Federal Pell Grants.

The College's 50-acre, park-like campus, within walking distance to downtown New Haven, is uniquely and favorably located at the intersection of three distinct communities: one of the city's architecturally distinguished neighborhoods, Prospect Hill; Newhallville, an historic African-American neighborhood; and the Town of Hamden, which borders the north side of the College's campus. On campus, former mansions serve as residence halls and administrative offices. A \$14 million, extensive renovation of the Hubert Campus Center was recently completed, and solar panels were also recently installed across

campus. In addition to the New Haven campus, adult undergraduate and graduate students are able to take classes at the College's East Hartford campus center.

ACADEMICS AND STUDENT LIFE

An inclusive and student-centered community, the College serves approximately 600 full-time traditional undergraduate students and 800 adult students in accelerated adult undergraduate and master's degree programs. Students are supported by a caring faculty who understand the challenges students face as they juggle rigorous coursework, demanding jobs, and family responsibilities.

The College's diverse student body is currently drawn from 23 states and territories and twelve countries. Albertus employs 49 full-time and 95 part-time faculty members, with a primary focus on teaching. Ninety percent of full-time faculty hold a Ph.D. or the terminal degree in their field. Albertus enjoys a 14:1 student to faculty ratio along with the support of approximately 200 full- and part-time administrators and staff, providing a highly individualized education experience for every student.

Albertus' commitment to student success is evident across all aspects of campus life. With a liberal arts and sciences curriculum at its core and a strong professional focus, Albertus delivers a network of relevant undergraduate and graduate programs, including more than 50 undergraduate majors, minors, and concentrations; six five-year bachelor's-to-master's programs; and fourteen graduate and professional degree programs.

Outside the classroom, students participate in a wide range of activities on campus, ranging from clubs and student government, to volunteer and social justice outreach, to intramural and varsity athletics. Approximately 50 percent of Albertus traditional undergraduate students are members of a varsity team. Albertus is a member of NCAA Division III and participates in the Great Northeast Athletics Conference. The men's basketball team has progressed to the first round of the NCAA Division III National tournament seven times since 2010.

LOCATION

Albertus is located in New Haven, Connecticut, a coastal city located approximately halfway between New York City and Boston. With a population of nearly 130,000, New Haven is considered the cultural capital of the state: site of world-class theaters (Long Wharf, Yale Repertory, and Shubert); the Yale Center for British Art; the Yale University Art Gallery; and the New Haven Symphony Orchestra. The city is also known for its wide variety of highly-rated restaurants and its iconic pizza.

In addition to Albertus Magnus College, New Haven is home to Yale University, Southern Connecticut State University, and Gateway Community College; Quinnipiac University in Hamden and the University of New Haven in West Haven are nearby. New Haven also offers renowned healthcare and medical research facilities including Yale-New Haven Hospital, the Yale School of Medicine, Alexion Pharmaceuticals, Arvinas, and the Pfizer Clinical Research Unit, to name a few.

A transportation hub, New Haven is home to historic Union Station serving Amtrak and Metro North rail service, and Tweed New Haven Airport is minutes from downtown.

LEADERSHIP AND STRATEGIC DIRECTION

Dr. Marc M. Camille took office as the 14th President of Albertus Magnus College in June 2017. His 33-year career includes more than two decades of senior administrative experience at Catholic colleges, and his leadership is inspired by Albertus Magnus' distinctive, values-based, student-centered Dominican mission and tradition. Prior to joining Albertus Magnus College, Dr. Camille earned a national reputation for strategic enrollment management and marketing success and thought-leadership.

Dr. Camille's presidency has seen Albertus Magnus launch an ambitious growth plan, deepen and develop engagement within the greater New Haven area, and adopt a bold new strategic plan, *Albertus 2025: Lighting the Way to a Second Century*, setting the stage for the College's Centennial Celebration in 2025. Since Dr. Camille's arrival, applications for the first-year class have increased by more than 75 percent to a new record total, and the fall 2019, 2020, and 2021 incoming classes were the three largest in the College's history — more than double the size of the incoming class in 2017. Annual giving donors and contributions have increased significantly, including more than \$625,000 raised for the Silver Horn Scholarship, launched with Dr. Camille's inauguration, to assist enrolled students who fall into financial hardship with completing their Albertus degrees. A comprehensive fundraising campaign is underway to coincide with the 2025 Centennial Celebration.

New undergraduate programs in Cyber Security, Game and Computer Arts, General Health Sciences, Supply Chain Management, and Urban Studies, and a master's program in Public Administration have been developed under Dr. Camille's leadership, and seven new full-time faculty positions were funded. Since Dr. Camille's arrival, Albertus has received three Federal Grants totaling more than \$2.3 million to support commitments to the success and well-being of every student. Important facilities enhancements have commenced, including a campus-wide solar panel installation, the purchase of apartment buildings to accommodate increased enrollments, and a comprehensive \$14 million renovation of the Hubert Campus Center. The College's intercollegiate athletics program also has grown under Dr. Camille's leadership, with numerous facilities enhancements, full-time head coaching positions funded, and new varsity field hockey, swimming and diving, and ice hockey programs launched.

Prior to his election as President at Albertus, Dr. Camille served for 11 years as Vice President for Enrollment Management and Communications at Loyola University Maryland and supervised the offices of undergraduate and graduate admission, financial aid, institutional research, and university marketing and communications. Previously, he served as Dean of Admission and Financial Aid at Xavier University (OH) and worked at the University of Miami and Mount Ida College.

ROLE OF THE VICE PRESIDENT FOR FINANCE AND ADMINISTRATION

Reporting directly to President Camille, the new Vice President for Finance and Administration will serve as a financial and strategic advisor to the President and is responsible for the financial management of the College. As the Chief Financial Officer (CFO) of the College, s/he is responsible for the administration of all financial operations of the College, including the development and oversight of financial and operations strategy, control systems designed to preserve College assets, report accurate financial results, and annual operating budgets. In addition to the Business Office, the Vice President is responsible for College bookstore/campus store, dining/food services, facilities operations, human resources, public safety, and purchasing areas. S/he is a member of the President's Cabinet and works closely with all members of the Cabinet to advance the overall strategic objectives of the College. Along

with providing strategic leadership, practical guidance, and hands-on support as needed, the Vice President will mentor the talented and growing staff within the division, set priorities and goals, and create a framework in which the division's staff and the College will thrive. In doing all of the above, the Vice President must demonstrate an understanding of and ability to passionately articulate the aspirations of Albertus Magnus College as well as the key principles of its mission, which derive from its Catholic identity and Dominican charism.

Within the Division of Finance and Administration's employee base, the Vice President currently has the following direct reports:

- Assistant Vice President for Finance and Operations
- Director of Human Resources
- Controller
- Bursar and Business Office Manager
- Director of Public Safety
- Administrative Assistant

As an integral member of the President's Cabinet, the Vice President for Finance and Administration also is expected to work closely and collaboratively with her/his peers and to contribute to the overall strategic leadership of the College. The vice presidents are actively engaged in the life of the College and throughout the greater New Haven community. The President's Cabinet is defined by collegial, mutually respectful relationships, where laughter and candor are encouraged, and the vice presidents support each other in progressing toward shared goals. The other members of the President's cabinet include:

- Vice President for Academic Affairs and Dean of the Faculty
- Vice President for Enrollment Management and Marketing
- Vice President for Advancement
- Vice President for Library and Information Technology Services
- Vice President for Student Services

The Vice President for Finance and Administration also is expected to present regularly to and work closely and collaboratively with the College's Board of Trustees, serving as primary staff to the Board's Audit, Compliance, and Risk and Finance Committees. At all times, the Vice President serves as a persuasive and credible advocate of Albertus Magnus' mission and vision to a wide range of internal and external audiences, such as faculty, students, staff, parents, alumni, and donors, along with civic, corporate, and political leaders.

OPPORTUNITIES AND CHALLENGES

The Vice President for Finance and Administration will provide strategic leadership and direction for all aspects of the College's financial well-being and will play a critical role in addressing the following opportunities and challenges:

- **Developing and executing, in collaboration with the President and the Board of Trustees, a comprehensive financial strategy appropriate to Albertus' mission and in support of achieving strategic goals:** The College is currently implementing its new strategic plan, *Albertus 2025*, and the new Vice President will be a key participant in that process' oversight and execution. In

doing so, the Vice President will be creative, resourceful, and ambitious in leading the College and others to think about fiscal responsibility, risk management, and new revenue identification opportunities.

- **Continue the process of assessing the College’s financial operations, policies, and practices against national best practices and make adjustments as needed and appropriate:** Since 2017 and with the Board of Trustees’ support and guidance, Albertus has embarked upon a dynamic period of growth and rejuvenation, making necessary investments in growing enrollment, improving fundraising, investing in facilities and infrastructure, etc. The College’s enrollment results, in particular, have bucked regional and national trends. During this time period, dated and unsophisticated financial operations and policies have been revealed, and the College has made important progress in implementing new, best-practice systems and policies. Nonetheless, significant work remains to be done, and the Vice President will provide important leadership to this essential work.
- **Serve as a key strategic partner and advisor to the President:** The College’s new strategic plan, *Albertus 2025*, articulates a bold vision for the future: *Located in New Haven, Connecticut, Albertus Magnus College is a destination liberal arts-based college, distinguished by its interdisciplinary and experiential approach to education, rooted in Dominican values, that prepares students for lifelong civic engagement and success.* Albertus is positioned favorably to achieve its bold vision and to thrive during its approaching second century. Since 2017, enrollments have grown, fundraising has grown, the Board of Trustees has grown and evolved favorably, and the buzz regarding what Albertus is doing, on and off campus, is palpable. The Vice President will partner with the President, as well as the full Cabinet membership and the Trustees, to provide keen, strategic insight to keep the positive momentum moving forward.
- **Recruiting, mentoring, and retaining the division’s talented and dedicated staff:** The Vice President will inherit a group of employees across the Division of Finance and Administration that include seasoned as well as new professionals, and those who have worked at the College for many years along with those who are recent hires. The Vice President will take a personal approach to managing and mentoring direct reports and helping all employees continue to develop to their fullest potential. One of the College’s great strengths is the shared sense of understanding of and commitment to fulfilling its mission, and a genuine sense of family defines the Albertus community. Personnel in the Finance and Administration division are important members within the Albertus community, and they will benefit from the new Vice President’s expertise and leadership insights.

DESIRED QUALITIES AND CHARACTERISTICS

The College’s next Vice President for Finance and Administration will be an experienced, creative, efficient, adaptable, collaborative, collegial leader with significant expertise and a record of demonstrated success in higher education finance. As a key representative of Albertus Magnus College both on and off campus, the Vice President must be committed to upholding the key principles of the College’s mission, which derive from its Catholic identity and Dominican charism. Women and men of all backgrounds and faiths are welcome and encouraged to apply. The ideal candidate will also bring many of the following abilities and experiences:

- Demonstrated expertise in budgeting and forecasting, with a track record of success working in higher education, including proven experience working with financial institutions and with auditors;
- Currency with best practices in higher education finance and administration, and the use of technology to improve operational efficiencies;
- The ability and desire to thrive in a high-paced, dynamic small college environment;
- Excellent oral and written skills and ability to communicate comfortably with all internal and external audiences;
- Strong organizational skills and attention to detail;
- Collaborative management style, works well with others, and has strong interpersonal skills; practices open communication with all constituents;
- Exhibits a high level of professionalism, leadership, creative problem solving, diplomacy, negotiation and sales skills, and the ability to manage complex projects with minimal supervision;
- Demonstrated ability to handle complex and multiple tasks in a professional and efficient manner;
- The ability to switch easily between high-level strategic visioning and hands-on engagement as necessary, in keeping with Albertus Magnus' culture and needs;
- Experience leading and mentoring a talented and diverse staff;
- The willingness to embrace a campus culture characterized by serving its students and each other with a high degree of personal care and attention;
- A deep commitment to celebrating and promoting cultural competence and diversity in its many forms, including supporting students who come from underrepresented and/or lower socioeconomic status backgrounds.

Contact

Please send nominations, applications, and queries in confidence and electronically to:



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Albertus Magnus College has a strong commitment to the principles and practices of diversity throughout the College community. Albertus Magnus College is an equal opportunity employer and invites all qualified applicants to consider this opportunity and to apply.