



Associate Dean of Libraries and Information Sciences

The Icahn School of Medicine at Mount Sinai, located in New York City, invites applications and nominations for the position of Associate Dean of Libraries and Information Sciences. Reporting to the Vice President and Senior Associate Dean of Academic and Research Informatics, the Associate Dean is a critical partner in, and facilitator of, the intensive intellectual engagement that characterizes students, faculty, and the wider research community at the Icahn School of Medicine. As the School is known internationally for being a leader in medical training, research, and patient care, the Associate Dean will have a tremendous opportunity to innovate and develop a new strategy for the support of information services and digital scholarship. In addition, the Associate Dean will work closely with the library staff to build even further upon the Library's exceptionally service-oriented culture. In collaboration with a team of 16 talented and dedicated library staff, the new Associate Dean will be asked to lead the process of developing and implementing a comprehensive strategic vision for the future of the Gustave L. and Janet W. Levy Library (Levy Library), both in terms of its role within the Mount Sinai Health System and its relationship to the fast-changing world of information management. The new Associate Dean should bring a thoughtful and inclusive spirit to the challenge of making an admired library even more central to the Icahn School of Medicine's mission and future.

ABOUT THE ICAHN SCHOOL OF MEDICINE AT MOUNT SINAI



Since its founding in 1968, the Icahn School of Medicine has become a global leader in medical and scientific training, biomedical research, and patient care. It is the medical school for the [Mount Sinai Health System](#), which includes eight hospital campuses, and has more than 5,000 faculty and nearly 2,000 students, residents, and fellows. Icahn Mount Sinai's unwavering pursuit of intellectual exchange, breakthrough research, and multidisciplinary teamwork propels it ever forward in biomedical discoveries and advances. Icahn Mount Sinai pursues ideas that often challenge conventional wisdom to revolutionize the practice of medicine and produce

dramatically better outcomes for patients. Icahn Mount Sinai makes big, bold bets by investing in radical free thinkers and technology at the cutting edge.

METRICS AND CENSUS

The Icahn School of Medicine at Mount Sinai:

- The School is made up of 39 multidisciplinary research, educational, and clinical [Institutes](#) and 34 academic [Departments](#)
- Annual budget for 2021: \$3.2 billion
- More than 7,000 full-time, part-time, and voluntary faculty
- 6,072 people employed full-time by the School (excluding faculty)

Academic Community:

- 584 medical students
- 95 MD/PhD students
- 286 PhD students
- 374 master's degree students
- 540 Postdoctoral Fellows

Students (2020-2021 academic year):

- 1,339 students enrolled in MD, PhD, MD/PhD, and master's degree programs
- More than 2,000 residents and fellows
- 569 postdoctoral candidates received progressive training
- 13 Students graduating with dual degrees
- Diversity of student community:
 - MD Students:
 - Women: 50 percent
 - Underrepresented minorities: 17.8 percent
 - Age range: 21 to 40
 - Graduate Students
 - Women: 62.9 percent
 - Underrepresented minorities: 22.4 percent
 - Age range: 20 to 66

Research Funding:

- \$413.1 million in National Institutes of Health (NIH) funding awarded to our researchers in 2020
- 14th among U.S. medical schools for NIH funding
- Per 2018 AAMC Operations Management Survey, Mount Sinai is in the 99th percentile among U.S. private medical schools in research dollars per investigator

MISSION

At the Icahn School of Medicine at Mount Sinai, we are dramatically advancing the art and science of medical care through an atmosphere of intense collaborative learning, social concern, and scholarly inquiry.

We pursue innovative approaches to education, research, and patient care, combining the best traditions of medicine with the principles and entrepreneurial thinking of a startup, to uncover novel insights about disease. Building this culture of innovation requires making large investments and taking a transformative approach to discovery, which means taking risks and

disrupting the status quo. In this way, we are transforming the practice of medicine and reinventing medical research to produce radically better outcomes for patients.

We seek a variety of students who can contribute open-mindedness, empathy, social insight, medical, scientific, technological and engineering expertise, to change the very nature of medicine. We have developed a number of admissions and training programs to foster these advances and recruit multitalented students from richly diverse backgrounds, in a nontraditional way.

We continually pioneer innovative approaches in our medical and graduate education curricula that instill entrepreneurship, encourage critical thinking, and equip the next generation of basic and clinical scientists with cutting-edge methodological and technological skills to translate scientific discovery into practice and improve public health.

We have ambitious goals, preparing scientists, physicians, and leaders who will make significant contributions to local and global health care, remaining forever inquisitive in their quest for lifelong growth, learning, and contribution. We train in the classroom and the laboratory, at the bedside, and in the community. Our unwavering commitment to intellectual exchange, multidisciplinary teamwork, and innovation continually drives us forward in discoveries, advances, and service.

As a leader in biomedical research, we have hired accomplished scientists and executives with startup experience and melded them with Mount Sinai's doctors and researchers, spurring new levels of collaboration among our faculty. We are an engine of discovery, creating new treatments for the patients who need them the most, and working in partnership with leading high-tech companies. We are on the threshold of a new era in precision medicine, and our mission is to cure diseases once thought incurable, changing the lives of patients worldwide.

A Foundation of Service

Our values are deeply ingrained in Icahn Mount Sinai. When they opened the school's doors in 1968, our founding trustees envisioned a new and progressive institution, embedded within the real-world environment of a working hospital. They called for the levels of passion, inquiry, dedication, knowledge, leadership, and innovation for which the School is renowned.

Today, we train nearly 2,000 students and postdoctoral fellows each year, with several thousand faculty members in numerous clinical and basic science departments, multidisciplinary institutes and centers. Our [NIH funding](#) is among the highest nationwide. We have built inspirational leadership, a comprehensive infrastructure, strategic affiliates, and a solid support system, as we train health care leaders for the 21st century amid the vibrant and diverse city of New York.

STRATEGIC PLAN

In 2017, the Icahn School of Medicine launched a five-year strategic plan for Icahn Mount Sinai focusing on research and education. It provides a roadmap for continued interdisciplinary collaboration, innovation and discovery, with special emphasis on growth in precision medicine, immunotherapy, neurosciences, cancer, and cardiology.

To learn more about the Icahn School of Medicine at Mount Sinai's strategic plan, **Boldly Expanding the Frontier of Science and Medicine**, please visit:

<https://icahn.mssm.edu/files/ISMMS/Assets/About%20the%20School/Leadership/ISMMS-Strategic-Plan-2017-Final.pdf>.

DIVERSITY

The Icahn School of Medicine at Mount Sinai is committed to promoting and supporting diversity and inclusion throughout its research, clinical, and educational realms among students, faculty, and staff, and in the communities it serves. By expanding the definition, scope, nature, and presence of diversity in the science and health professions, Icahn Mount Sinai strives to better address patient needs across varied communities. It was named to the 2018 Diversity Inc “Top 5 Hospitals and Health Systems” list, and received the 2017 and 2018 Higher Education Excellence in Diversity (HEED) award from *INSIGHT Into Diversity* magazine, the oldest and largest diversity-focused publication in higher education.

To read the Icahn School of Medicine at Mount Sinai’s statement on diversity, inclusion, and equity, please visit:

<https://icahn.mssm.edu/files/ISMMS/Assets/About%20the%20School/Diversity/D.E.I.%20Statement%204.30.19.FINAL.pdf>.

LEADERSHIP

Dennis Charney

[Dennis S. Charney, MD](#), is Anne and Joel Ehrenkranz Dean of the Icahn School of Medicine at Mount Sinai and President for Academic Affairs for the Mount Sinai Health System. He is a world-renowned expert in the neurobiology and treatment of mood and anxiety disorders who has made fundamental contributions to the understanding of human anxiety, fear, depression, and resilience, and has played a key role in the discovery of new treatments for mood and anxiety disorders.

Dr. Charney was recruited to Icahn Mount Sinai in 2004 as Dean of Research. In 2007, he became the Dean of the School and Executive Vice President for Academic Affairs of what was then known as the Mount Sinai Medical Center. In 2013, he was named President for Academic Affairs for the Health System.

Under Dr. Charney’s leadership, Icahn Mount Sinai has become one of the nation’s leading medical schools. He has recruited world-class faculty across the biomedical sciences, as well as in computational biology, information technology, and entrepreneurship.

Elected to the Institute of Medicine of the National Academy of Sciences in 2000, Dr. Charney has been honored with every major award in his field for his scientific research. *Thomson Reuters* named Dr. Charney one of the world’s most influential scientific minds in 2015. In 2016, Cybermetrics Lab—a research group belonging to the largest public research body in Spain—named Dr. Charney one of the world’s most highly cited life science researchers; he stands as number 48 in a list of 1,360 researchers that appear most prominently in Google Scholar Citations. In 2017, the Cleveland Clinic identified Dr. Charney’s discovery of the use of ketamine for treatment-resistant depression as one of the top 10 medical innovations of the year. He was among the recipients of the 2020 Empire Whole Health Heroes awards which recognized him for his outstanding leadership in the pandemic helping to advance biomedical exploration and safeguard the well-being of New York City’s health care providers.

Paul Lawrence

As the Vice President, Senior Associate Dean and Deputy Chief Information Officer, Mr. Lawrence provides innovative vision, strategy, and leadership across all campuses of the Mount Sinai Health System and supports external relationships that leverage technology resources. He leads a diverse, next-generation shared services team encompassing libraries and information sciences, academic technology, student systems, digital archives, distance education, multimedia, and learning environments.

Mr. Lawrence has built an outstanding, forward-thinking team that supports faculty members, students, and staff within the Icahn School of Medicine at Mount Sinai. Under his leadership, Mount Sinai's libraries have become modern research and learning commons that provide convenient, personalized, and global access to information through integrated services and resources. Mr. Lawrence and his team have successfully collaborated with a wide variety of stakeholders on many important core institutional initiatives, including:

- Enhancing student learning and information access across the School
- Upgrading technology in classrooms and electronic learning platforms
- Strategizing and planning for improved research administration systems
- Supporting cybersecurity efforts with a focus on student, research and faculty computing
- Expanding research and educational services with the Icahn Mount Sinai Libraries
- Led new distance education and multimedia initiatives with global outreach.

Mr. Lawrence has devoted his career to instructional media and technology-based initiatives in higher education. He was recruited to Mount Sinai in 2012 from Yale University, where he led Yale's Center for Media and Instructional Innovation and played a central role in launching a variety of key initiatives with both national and international impact.

CAMPUSES

Many of New York City's cultural and recreational offerings are right at the Icahn School of Medicine at Mount Sinai's doorstep. The main campus is located on Manhattan's Upper East Side bordering East Harlem, between Fifth and Madison Avenues, stretching from East 98th Street to East 102nd Street. The Health System also includes the following hospitals: Mount Sinai Beth Israel, Mount Sinai Brooklyn, Mount Sinai Morningside, Mount Sinai Queens, Mount Sinai South Nassau, Mount Sinai West, and the New York Eye and Ear Infirmary of Mount Sinai.

Icahn School of Medicine at Mount Sinai (Annenberg)

1468 Madison Avenue
New York, NY 10029

Icahn Medical Institute

1425 Madison Avenue
New York, NY 10029

The Leon and Norma Hess Center for Science and Medicine

1470 Madison Avenue
New York, NY 10029

The Mount Sinai Hospital

One Gustave L. Levy Place
New York, NY 10029

THE LEVY LIBRARY

Core to Mount Sinai's Information and Digital Technology Strategy, the Levy Library supports the education, research, and clinical information needs of the entire Mount Sinai Health System. The Levy Library works closely with its peers within the Instructional Technology team, Academic Support and Learning Environments group and the The Arthur H. Aufses, Jr. MD Archives. The Library consists of the main Levy Library located at the Icahn School of Medicine at Mount Sinai, the Mount Sinai West Medical Library, Mount Sinai Morningside Information Commons, Mount Sinai Beth Israel Library, and the Information Commons at the Phillips School of Nursing.

Mount Sinai Libraries provide an inviting environment designed to facilitate research, study, and collaboration. It offers an extensive collection of biomedical databases, e-journals, e-books, and print resources; and serves as a resource on information retrieval, information management and scholarly communication issues.

The [Levy Library Press](#) provides a platform for inter-professional scholarship that promotes open research across science and medicine. It aims to facilitate and support the foundation of Open Access peer-reviewed, academic journals at the Icahn School of Medicine at Mount Sinai.

The Library's extensive digital collection includes more than 60,000 [biomedical journal titles](#); 185,000 [electronic books](#); and 175 [databases](#).

Levy Library's print materials supplement the digital collection. The print collection totals more than 2,500 textbooks and monograph titles in the fields of biomedicine and the health sciences.

To learn more about the Levy Library, please click on the following links:

Tools, Collections, Services, etc.: <https://icahn.mssm.edu/about/ait/levy-library>

Collection Development: <https://libguides.mssm.edu/policies/colldev>

The Arthur H. Aufses, Jr. MD Archives and Mount Sinai Records Management Program:
<https://icahn.mssm.edu/about/ait/archives>

The Library Team: <https://libguides.mssm.edu/team>



Mission

The mission of the Levy Library is to support the educational, research, and patient care activities of the faculty, students, and staff of the Icahn School of Medicine at Mount Sinai. The Library implements its mission by providing access to biomedical information resources in paper, digital, and electronic formats, and by serving as a resource on communications, web and computing issues for the Icahn School of Medicine at Mount Sinai.

Vision

The Levy Library will be the leading provider of biomedical information for the Icahn School of Medicine at Mount Sinai, using innovative and emerging technologies to facilitate medical education, research and clinical practice. The Library will serve as a knowledge center, connecting faculty, students and staff to information resources and services, regardless of time or place.

The Library is a core service supporting scholarship and research. Housing resources and services, the Library also serves as an instruction center, computing commons, study, and collaboration space for members of the Mount Sinai community. The involvement of Library and technology professionals brings institutional success to each key area of the Levy Library's Vision in education, research, and clinical practice.

Education:

- Promote information literacy and facilitate the pursuit of lifelong learning across the continuum for all students, faculty, and staff.
- Partner with faculty to instruct students and residents in developing clinical questions and finding the best evidence.

Research:

- License research databases, software tools and data management systems for the sciences, allied health, and clinical communities of the institution.
- Collaborate with the scientific community to create infrastructure and access tools for data manipulation, management, retention, retrieval, and use.
- Partner with faculty to facilitate new forms of scholarly communication in the digital age.
- Collaborate with the IRB to promote librarian expertise in database searching to reduce institutional risk and exposure of conducting clinical research.

Clinical Practice:

- License resources and develop guides for the quick retrieval of information and documents used for clinical guidelines and everyday practice.
- Partner with the care teams to provide information support and expert searching for complex and unusual clinical cases.
- Collaborate with developers of institutional knowledge management systems such as the electronic medical record and clinical desktops to provide seamless linking to the medical literature.
- Assist in the identification and management of patient care tools and guidelines.

The Levy Library will play a major role in the institution's success in the key areas of education, research and clinical practice, and it will also support the business practices of the medical school through the use of innovative technology, applications and systems, and technological support. The Levy Library will take the lead in managing computing and web innovations to achieve institutional goals.



THE ROLE OF THE ASSOCIATE DEAN OF LIBRARIES AND INFORMATION SCIENCES

The new Associate Dean will be a bold, innovative, collaborative, and communicative community builder, responsible for the efficient management and direction of the Library, including operations, budget, supervision and direction of library staff, compliance with institutional requirements, and the effective coordination of services with the rest of the Mount Sinai community. Additionally, the Associate Dean is responsible for the production of research productivity metric reports to support the Icahn School of Medicine at Mount Sinai's research activities.

Reporting to the Senior Associate Dean and Deputy Chief Information Officer, the Associate Dean oversees 16 Levy Library and Mount Sinai Health Systems Library staff. In addition, the Director of the Arthur H. Aufses, Jr. MD Archives reports in through a dotted line.

The Library's total annual operating budget for 2021-2022 stands at approximately eight million dollars, including salaries.

The Associate Dean is a contributor to a number of academic and governance committees and attends meetings such as the Dean's Basic Sciences and Student Library and Informatics Monthly Meeting among others, as a valued member of the Deputy Chief Information Officer's staff. As a member of the Medical Education Curriculum Committee, the Associate Dean is a valued participant in academic planning across the Icahn School of Medicine at Mount Sinai and the Mount Sinai Health System.

Duties and Responsibilities

Management and Administration

- Develops the strategic priorities and long-term vision of the Mount Sinai Health System Libraries.
- Prepares and recommends budget based on current needs and the requirements of effective operation; ensures operations are conducted within budget parameters.
- Works with Health System leadership to ensure the consideration of library access in all partnership and affiliation negotiations.
- Provides training, mentorship, professional and career development support to the library team.
- Facilitates effective communication among library units and the School.
- Ensures that the library is adequately staffed in order to carry out all its core functions.
- Provides metrics related to all areas of library operations.

Public Services and Facilities

- Collaborates with the Public Services team on creative outreach and communication strategies to maintain a high level of engagement with the Mount Sinai Libraries user community.
- Ensures Circulation Services are effectively performed during the hours of library operation.
- Oversees the maintenance and enhancement of library facilities to ensure a welcoming environment for library users.

Licensing and Technical Services

- Supervises all renewals, licensing and procurement.
- Responsible for ensuring the optimal functioning of the Alma/Primo integrated library system.
- Supervises the timely and accurate processing, cataloguing and access of library resources.
- Supervises the physical collection including the weeding and procurement of new items.
- Oversees provision of library access to authorized users at affiliated institutions.

Education & Research Services

- Partners with the Department of Medical Education, Graduate School of Biomedical Sciences and Graduate Medical Education communities to determine learning needs and develop appropriate offerings.

- Participates in stakeholder meetings to ensure consistent alignment between the library and Icahn Mount Sinai's educational and research communities.
- Takes an active part in developing educational venues and channels including seminars and workshops, including teaching, as schedule permits.

Information Science

- Produces scholarly productivity metrics reports to aid with faculty recruitment and grant applications.
- Provides strategic vision and management of the Levy Library Press journals.

OPPORTUNITIES AND CHALLENGES

The new Associate Dean will inherit a creative and devoted team of library staff who have built within the Library an impressive ethos of innovation and service. The new Associate Dean will be asked to further enhance the Library and its services by addressing several compelling opportunities and challenges:

- **Collaboratively leading the development and implementation of a strategic and shared vision for the Library:** In concert with the Icahn School of Medicine's five-year strategic plan, [Boldly Expanding the Frontier of Science and Medicine](#), the new Associate Dean will work closely with the Deputy Chief Information Officer and library staff, among other key constituents, to identify key priorities which take into account existing strengths as well as the changing nature of patron needs. Drawing upon a strong sense of national best practices and emerging trends in knowledge management, the Associate Dean will foster innovation while ensuring students, faculty, and researchers view the Library as an essential and supportive partner in their intellectual and creative work.
- **Championing the Library and its critical role in the School's educational and research missions, both internally and externally:** The new Associate Dean will be a passionate and thoughtful advocate for the Library across the School, System, and beyond. As a creative, flexible, and intellectually generous leader, the Associate Dean will aspire to engage and partner with a wide range of constituencies outside of the Mount Sinai Health System, particularly within medical library and higher education communities. In addition, the new Associate Dean must make connections nationally and globally with organizations who could help further the Library's ambitions regarding digital scholarship and in creating new models for collaborative content acquisition, among other digitally oriented issues.

The Associate Dean will also work to ensure that the Library continues to have the resources needed to do its innovative work by seeking grant opportunities and working closely with Mount Sinai's Development Office to build relationships with alumni, corporations, foundations, and others who share the Library's mission.

- **Anticipating, planning, and advocating for the evolving needs of faculty, researchers, and students in ways informed by best practices for the future of academic libraries:** The Library has become a leader in adapting to the changing requirements of learning, study, and research in the twenty-first century. The new Associate Dean will help to create and implement a comprehensive forward-looking plan for making the most strategic use of its resources, which include space, funds, and personnel, in service of its mission. The Associate Dean will bring a deep and nuanced

understanding of current issues and trends in order to meet the research and information needs of today's faculty, researchers, and students, as well as those of the future.

- **Championing the recruitment, inclusion, support, retention, and promotion of individuals from underrepresented backgrounds:** The Icahn School of Medicine is proud to be home to an ever-diversifying student body, faculty, and staff; that important work must continue on all of Mount Sinai's campuses and within the Levy Library. However diversity is defined, the promise of a diverse community will be fulfilled only within a community that is inclusive, welcoming, and, even more, cohesive. The new Associate Dean will be actively antiracist and will reaffirm the Icahn School of Medicine's and the Library's commitments to, and on-going training around, diversity, equity, and inclusion, continuing the work of creating and sustaining an intercultural community that respects differences and welcomes and empowers all of its members.
- **Supporting the Library's dedicated community of library staff:** The new Associate Dean must bolster the community within the Library through listening and consensus-building focused on shared purpose and transparent communication. The new Associate Dean should solicit, consider, and genuinely value the views and contributions of library staff. Modeling and encouraging transparent decision-making, and meaningful staff participation.
- **Collaborating closely with Academic Informatics and Technology, and other campus partners to ensure innovative and thoughtful use of instructional and library technology:** Working closely with the Deputy Chief Information Officer, the new Associate Dean will partner to ensure that faculty, researchers, and students are able to access information and create knowledge in ways that are convenient and conducive to research and learning.
- **Mentoring and supporting the continued professional development of library staff:** The Library is fortunate to have a talented, motivated, loyal, and enthusiastic group of staff who care deeply about their work. The Associate Dean will support library staff in reaching their fullest potential and empower them to take advantage of leadership, career, and professional development opportunities locally, regionally, and nationally.

DESIRED QUALIFICATIONS AND CHARACTERISTICS

Candidates for the role of Associate Dean of Libraries and Information Sciences must hold an ALA-accredited degree or an international equivalent, or an advanced degree in a relevant field, as well as demonstrate effective leadership and management experience. In addition, the ideal candidate will possess many of the following desired qualifications:

- Proven track record of leadership and mentorship
- A record of forward thinking and innovation
- In-depth knowledge of resource licensing and procurement
- Excellent negotiation, customer service, and verbal and written communication skills
- Experience working with an integrated library system
- Experience working with LibApps platform
- Ability to plan, direct and supervise staff
- Ability to multi-task and meet deadlines with attention to detail
- Ability to form relationships across various departments and institutions
- Experience in a higher education and library environments

Preferred

- PhD in Library or Library & Information Sciences, or within a relevant field
- Experience with Alma/Primo integrated library system
- Knowledge of research metrics and research tracking systems

For best consideration, please send all nominations and applications to:



**Matthew Bunting, Managing Associate
Storbeck Search**
IcahnADLibraries@storbecksearch.com

The Mount Sinai Health System is an equal opportunity employer. We promote recognition and respect for individual and cultural differences, and we work to make our employees feel valued and appreciated, whatever their race, gender, background, or sexual orientation.