

MONMOUTH UNIVERSITY

Provost and Senior Vice President Position Profile

The Opportunity

Monmouth University, a top-tier private university in one of the most desirable locations in the Northeast, is seeking applications for a **Provost and Senior Vice President**. Monmouth University is one of *U.S. News & World Report's* "Best Colleges" in the Regional Universities North category, is listed in The Princeton Review's "The Best 386 Colleges: 2021 Edition" and *Money* magazine's 2020-2021 "Best Colleges," and is recognized in *Washington Monthly's* annual college guide and rankings.



This is an excellent opportunity for a strategic, collaborative, and highly effective administrative professional to lead faculty and academic administration in the pursuit of distinction and excellence. The senior leadership position will provide oversight of an academic enterprise that includes more than 700 faculty (317 full-time; 385 part-time) in [six academic schools](#), [33 undergraduate majors](#), [26 master's and doctoral programs](#), the [Honors School](#), the [Educational Opportunity Fund](#) program, [Graduate Studies](#), the university library, and several administrative units including the [Center for Student Success](#), the [Global Education Office](#), the [Office of Institutional Research and Effectiveness](#), the [Office of Research Compliance](#), and the Provost's Office.

Monmouth University, An Overview

Located along New Jersey's northern coastline, Monmouth University is a premier private, comprehensive institution that is home to innovative academic programs, expert faculty, and Division I athletics. The University enrolls approximately 5,700 students in 59 undergraduate and graduate degree programs, including three doctoral programs.

Just one hour from New York City, and close to Philadelphia, Monmouth University sits at the heart of a region with vibrant arts and cultural offerings and a thriving economy with an expanding technology sector, fueled by entrepreneurship. The University's 168-acre coastal campus has been named one of the most beautiful in the world and blends the classic beauty of two National Historic Landmarks with state-of-the-art facilities. [Find out more information about Monmouth University.](#)

Small classes geared toward individual attention, and immersive learning experiences that extend beyond the classroom, define the student experience at Monmouth. The University's welcoming environment

Position Profile

Provost and Senior Vice President

empowers students to become active participants in their education, while fully preparing them for life after graduation. Monmouth's faculty, experts in their respective disciplines and industries, foster student growth by involving undergraduates and graduates in their research and scholarship.

Founded in 1933 as Monmouth Junior College, the institution became Monmouth College in 1956 and received its university charter in 1995. Today, with a keen focus on delivering academic excellence to a socially and economically diverse student population, Monmouth University offers a unique combination of "access and excellence." Among private, non-sectarian, Division I schools that enroll more than 25 percent of first-time, full-time Pell Grant-eligible students, Monmouth is situated academically in the Top 5 of *U.S. News & World Report* rankings nationally.

Monmouth University is recognized for its distinctive programs and high-profile Centers of Distinction. The University is an academic affiliate of the GRAMMY Museum and houses the Bruce Springsteen Archives and Center for American Music. The University is nationally recognized for its Monmouth University Polling Institute, established as a leading center for the study of public opinion on critical national and state issues. The university is also home to the innovative Kislak Real Estate Institute; the leading coastal policy and research Urban Coast Institute; a best-in-class student-centered ESPN sports broadcasting affiliation; and New Jersey's only Peace Corps Prep program, which ranks nationally in the top 10 certificate-granting institutions.

The University has a fiscal year 2021 operating budget of \$172 million. As of August 31, 2020, the endowment stood at \$113 million. The non-salary academic affairs budget is \$7.2 million. The undergraduate discount rate, including athletics, is 41.1%. The freshman retention rate is 80.4%, and the six-year graduation rate is 74.4%. Over the last nine years, Monmouth has completed nearly \$170 million in new construction without incurring debt. Currently, Monmouth has 38 active grants totaling \$13,240,150.

Recent updates include a construction of the \$5 million Linda Grunin Healthcare Simulation Center on the graduate campus, in partnership with RWJBarnabas Health/Monmouth Medical Center; a \$47 million renovation to the Science Building; and a \$16 million upgrade to the athletic stadium, which serves as home for more than half of the University's student-athletes. Students have access to internships, service-learning projects, and clinical placements in the area's technology and research industries, as well as cultural hubs of music, art and social change in local cities such as Asbury Park and Long Branch. Nursing, social work, and education students' clinical practice takes place in vibrant, diverse communities such as Red Bank, Long Branch, and Neptune.

With a strategic plan nearing completion, Monmouth University has articulated a clear vision for moving from a leading regional university to recognition as a national university in the next Carnegie Classification cycle in 2023 – made distinct by the pursuit of access and excellence.

The University is now seeking a Provost to advance productively toward that goal.

Foremost, the Provost will:

- Provide overall leadership in the Academic Affairs Division in accordance with established and emerging goals identified by the University's strategic plan.
- Plan, organize and oversee financial management activities relative to academic activities, including budget preparation and management.
- Establish healthy and productive working relationships with faculty, including faculty leadership, and academic staff, in accordance with the principles of collegiality and the terms of the collective bargaining agreements.
- Assess and evaluate current programs, initiatives, and personnel to create a dynamic academic environment that is responsive to the rapidly changing landscape of higher education.

Position Profile

Provost and Senior Vice President

- Work with school deans to recruit, retain and develop an increasingly diverse and distinguished faculty.
- Review and evaluate faculty dossiers as part of the faculty promotion-and-tenure process.
- Participate as a senior member of the president’s cabinet in all strategic planning, budget-building, and policy discussions, as well as advise on short- and long-term management decisions.
- Uphold the Faculty Contract, Faculty Bylaws, and other academic regulations of the University.
- Demonstrate a commitment to promoting a campus culture that values diversity, equity, and inclusion.
- Ensure the appropriate structures, processes, and people are in place for successful outcomes with both the university-wide and program-specific accreditation/reaccreditation efforts.
- Function as the primary academic advisor to the Board of Trustees, including working closely with the Educational and Faculty Affairs Committee of the Board.
- Represent Monmouth University at meetings and events both on and off campus.
- Serve as chief executive officer in the president’s absence.
- Undertake special assignments requested by the president.

Academic Affairs

At Monmouth University, distinguished faculty provide students with a deeply personalized education, preparing them for successful careers and further academic pursuits. The Provost provides academic leadership for the following departments and schools:

The [Leon Hess Business School](#) is accredited by the Association to Advance Collegiate Schools of Business (AACSB International). Programs in the business school are developed, taught, and regularly updated by dedicated faculty members who have “real-world” expertise, and through small classes provide students the opportunity to develop innovative thinking and build leadership skills. Students can earn their [BSBA](#) with concentrations offered through the departments of [Accounting](#); [Economics, Finance, and Real Estate](#); [Management and Leadership](#); and [Marketing and International Business](#). At the graduate level, the school offers a general [MBA](#) with concentrations available in accounting, finance, management, or marketing. The School is also home to the [Monmouth University Center for Entrepreneurship](#) and the [Kislak Real Estate Institute](#).



The [School of Education](#) is fully accredited by the Council for the Accreditation of Educator Preparation (CAEP) and Council for Accreditation of Counseling and Related Educational Programs (CACREP). The MEd degree program in Speech-Language Pathology is accredited by the Council on Academic Accreditation in Audiology and Speech-Language Pathology (CAA) of the American Speech-Language-Hearing Association (ASHA). The school offers programs that prepare teachers, school counselors, principals, speech-language pathologists, and student affairs professionals, among others. Programs are offered through the departments of [Curriculum and Instruction](#); [Educational Counseling and Leadership](#); [Special Education](#); and [Speech-Language Pathology](#). Programs are offered at the baccalaureate, master’s, and doctoral level with the school offering a Doctor of Education in Educational Leadership.



Position Profile

Provost and Senior Vice President

The [Wayne D. McMurray School of Humanities and Social Sciences](#) offers an array of programs



through the departments of [Art and Design](#); [Communication](#); [Criminal Justice](#); [English](#); [History and Anthropology](#); [Music and Theatre Arts](#); [Political Science and Sociology](#); [Professional Counseling](#); [Psychology](#); and [World Languages and Cultures](#). Programs range from BA and BS degree offerings to an array of [MA, MFA, and MS](#) programs. The school offers graduate certificates as stand-alone courses or in combination with a full degree program. Centers within the school include the [Center for the Arts](#), Institute for Global Understanding, [Monmouth University Polling Institute](#), and the [Bruce Springsteen](#)

[Archives and Center for American Music](#), all of which connect Monmouth to the community and the world. The Master of Arts in Addiction Studies program is accredited by the National Addiction Studies Accreditation Commission (NASAC), and the Master of Science in Clinical Mental Health Counseling program is accredited by CACREP.

The [Marjorie K. Unterberg School of Nursing and Health Studies](#) offers health studies, health and physical education, physician assistant, pre-licensure, RN to BSN, RN to MSN, MSN Bridge, RN to MSN Direct, Doctor of Nursing Practice, post-master's and post-baccalaureate certificates, and continuing education programs through the departments of [Nursing](#); [Health and Physical Education](#); and the [Physician Assistant \(M.S.\)](#) graduate program. The baccalaureate degree program in nursing/master's degree program in nursing/Doctor of Nursing Practice program and post-graduate APRN certificate programs at Monmouth University are accredited by the Commission on Collegiate Nursing Education (CCNE). The entry-level occupational therapy doctoral degree program has applied for accreditation by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA). The Accreditation Review Commission on Education for the Physician Assistant, Inc. (ARC-PA) extended Accreditation-Probation status for the Monmouth University Physician Assistant Program until its next review in March 2021.



The [School of Science](#) comprises the departments of [Biology](#); [Chemistry and Physics](#); [Computer Science and Software Engineering](#); and [Mathematics](#). The bachelor of science programs in Computer Science and



Software Engineering are accredited by the Computing Accreditation Commission and the Engineering Accreditation Commission, respectively, of ABET. The chemistry program (with a concentration in advanced chemistry) is certified by the American Chemical Society (ACS). In February of 2018, the School of Science celebrated the opening of the newly renovated Edison Science building providing students with state-of-the-art surroundings, from movable lab

and classroom components to multi-purpose rooms, computer labs, a herbarium, new teaching labs, and student/faculty research facilities for a variety of disciplines. Both undergraduate and graduate programs are available as well as five-year baccalaureate/master's programs. The School of Science also sponsors an immersive 10-week [Summer Research Program](#) and is home to the [Urban Coast Institute](#).

Position Profile

Provost and Senior Vice President

The [School of Social Work](#) offers a [Bachelor of Social Work](#) (BSW) and a [Master of Social Work](#) (MSW). The MSW program offers Clinical Practice with Families and Children or Global and Community Practice Concentrations. Certificates are offered in Play and Expressive Therapies and in Clinical Social Work. Monmouth's program prepares students to become Licensed Clinical Alcohol and Drug Counselors (LCADC). The Bachelor of Social Work program has been accredited by the Council on Social Work Education since 1975. A major component of the BSW curriculum is the Field Practicum. Students have three opportunities to practice their social work skills in a supervised field setting: sophomore year – 30 volunteer hours; junior year – 100 internship hours (completed during the spring semester); and senior year – 448 internship hours (completed during academic year).



Students in the [Honors School](#) are part of a community of leaders and thinkers, where discussion and dialogue naturally occur within the classroom and continue through extracurricular activities and off-campus events. Students who complete the program are noted as graduates of the Honors School on their transcripts and diplomas, enhancing opportunities for graduate study and career placement.

Monmouth University offers an array of [Graduate Studies](#) programs including three doctoral programs and master's offerings through each of its six schools. Approximately 70% of students are eligible for graduate scholarships.

The [Murry & Leonie Guggenheim Memorial Library](#) builds and maintains collections in both traditional and digital formats to support the teaching and scholarship missions of the university and engages in research instruction. The 34,000-square-foot building is equipped with more than 100 computer workstations, individual and group study facilities, an information literacy lab, and multiple scanners and printers. In addition to extensive collections held by the library, the library offers access to hundreds of databases and e-journals, thousands of e-books, and millions of journal articles, chapters, newspaper articles, reviews, and other materials online through Summon.

Accreditation

Monmouth University is authorized by the State of New Jersey to offer an educational program at both the undergraduate and graduate level. In addition to being licensed by the State of New Jersey, Monmouth University's education program is accredited by the Middle States Commission on Higher Education (MSCHE). The University was last accredited in Spring 2016 and will have a mid-point peer review in 2021. The next self-study evaluation is scheduled for 2024-2025.

Mission Statement

Monmouth University is an independent, comprehensive institution of higher education committed to excellence and integrity in teaching, scholarship, and service. Through its offerings in liberal arts, science, and professional programs, Monmouth University educates and prepares students to realize their potential as leaders and to become engaged citizens in a diverse and increasingly interdependent world.

Core Values

- Excellence in Teaching and Learning
- Caring Campus Characterized by Mutual Respect
- Personal and Professional Integrity
- Diversity
- Service
- Empowerment of University Community

The Position

Essential Duties and Responsibilities:

Reporting to the President, the Provost and Senior Vice President will embrace an academic culture where students come first and academic excellence is paramount. The successful candidate will:

- Have a practical understanding of the challenges facing higher education with particular knowledge of current and impending demographic changes, revenue dependency, and competitive market challenges.
- Bring creative energy and flexibility in developing and implementing strategies and frameworks that will further extend the University's success.
- Be skilled in bringing individuals and groups with diverse perspectives to consensus and common action.
- Strengthen ongoing efforts to raise the academic reputation of the University and support the academic endeavors of the faculty.
- Provide strong fiscal and budgetary oversight of the academic enterprise.
- Thrive in an environment of shared governance that relies on collegiality and consultative decision making and be committed to providing appropriate levels of transparency and accessibility to faculty, staff, students, and other stakeholders.
- Be committed to providing meaningful mentoring opportunities to faculty and staff colleagues to achieve new benchmarks of excellence.
- Be familiar with the challenges and opportunities of delivering a highly personalized education across different modalities.
- Foster strong, collaborative, and productive relationships with faculty, students, staff, and administrators across the university.
- Have a strategic vision for recruiting and retaining a more diverse and inclusive teaching and academic administrative staff.
- Show an understanding of the challenges facing faculty and students of traditionally underrepresented groups in higher education, as well as a commitment to providing an inclusive and welcoming educational experience for all.
- Have the ability to cultivate a strong leadership team.
- Lead with empathy, genuineness, passion, and humor.

Position Profile

Provost and Senior Vice President

The ideal candidate will have:

- An earned doctorate with at least 10 years of experience in academe.
- A distinguished record of academic accomplishments in the academy, including effective teaching, scholarly activity, and service at a level consistent with the appointment to rank of associate professor with tenure.
- Demonstrated successful progressive administrative experience in higher education that includes strategic planning, budgeting, hiring, and personnel administration.
- Exceptional management, supervisory, interpersonal, communication, and problem-solving skills.

Preferred qualifications include:

- Experience working in a collective bargaining environment.
- Experience with undergraduate and graduate program development and assessment.
- Strong financial and budgetary experience.
- Experience with management and delivery of premier instruction through online and hybrid modalities.
- Experience with interdisciplinary and cross-school, collaborative program development.
- Experience with securing institutional and program-based accreditation.
- Experience with securing and administering grants and contracts.
- Evidence of fostering community engagement and outreach.
- Commitment to student professional development and career success.

President

Patrick F. Leahy, Ed.D.



Patrick F. Leahy joined Monmouth University as president on August 1, 2019. He was unanimously selected by the Board of Trustees and other members of the Presidential Search Committee following a comprehensive nationwide search. Under his leadership Monmouth University has reached its highest *U.S. News & World Report* ranking, jumping five places from 28 to 23 in a single year, and welcomed its most diverse and academically prepared class – boasting the highest grade point average of any incoming cohort – in the school’s history. On the graduate level, Leahy has championed Monmouth’s third doctoral program, Doctor of Occupational Therapy, which will enroll its first class of students in 2021.

As president, Leahy has significantly restructured the academic alignment of the University, elevating the Provost to a senior vice president position, and added deans and departmental leaders to the president’s cabinet to expand the range of academic perspectives in the strategic decision-making process. His external leadership positions include serving as vice president of the Metro Atlantic Athletic Conference, recent appointment to a two-year term on the Board Policy Committee of the National Association of Independent Colleges and Universities, and membership on New Jersey Governor Phil Murphy’s Higher Education Restart Advisory Group. He was also recently recognized on the 2020 ROI Influencer Higher Ed President Honor Roll. [Read more about President Leahy.](#)

Location

Monmouth County **West Long Branch, New Jersey**

Monmouth's beautiful coastal campus is a one-mile walk from the Atlantic Ocean and is convenient to New York City and Philadelphia. Within fifteen minutes of campus, three small towns are popular destinations for arts, culture, and tourism.

Asbury Park, known for its rock-and-roll identity, is now a mecca of fine and fun dining, a thriving LGBTQ community, and a famous boardwalk on what *Money* magazine calls “second-best beach destination in the U.S.” Affectionately known as the City by the Sea, Asbury Park has a legendary music scene, indelibly linked to Bruce Springsteen, and is a great place to shop in boutique stores and tempt your palate with a wide range of cuisines.

Red Bank, voted New Jersey’s hippest city, is a center for arts and entertainment. Red Bank has two professional theaters, global representation in its restaurants and eateries, and a wide variety of unique retail establishments, ranging from nationally known giants to trendy boutiques and galleries. Halloween parades, holiday street concerts, and summer music and food festivals provide weekend fun for area residents. Red Bank’s stunning Navesink River views, charming historic buildings, and dining for all palates and pocketbooks make this town a regional destination.

Our neighboring town, Long Branch, has been a popular spot for surf, sun, and shore fun for presidents and celebrities since the gilded age. Among the early vacationers were millionaires, Broadway stars, and presidents—seven of them, including Ulysses S. Grant and James Garfield, summered here. Today, the redeveloped Long Branch waterfront offers upscale shops and restaurants at Pier Village, pristine beaches, and recreational facilities—all just minutes from Monmouth’s campus.



Monmouth County offers a wide choice of lifestyle options. The technology, financial services, and health care sectors have created strong communities that draw residents from around the world. Area public and private schools are among the best in the nation and include magnet schools for marine sciences, health care, communications, and theatre and performing arts.

Whether looking to visit, to explore, or to stay, [Monmouth County](#) is a great place to discover.

Application Instructions

Review of applications will begin immediately and continue until the position is filled. For best consideration, applications should be submitted by January 15, 2021. Application materials should include a letter describing your interest in and qualifications for the position; a curriculum vitae; and the names, addresses (including email), and telephone numbers for at least five references which may include trustees, administrators, faculty, students, and community leaders. Applications and letters of nomination should be sent electronically to:



Steve Leo, Partner

Vicki Henderson, Senior Associate

Storbeck Search

MonmouthProvost@storbecksearch.com

610-572-4296

This position offers a highly competitive salary and comprehensive benefits package, which includes tuition remission, medical insurance, dental insurance, vision insurance, life insurance, and a 403b plan.

Monmouth University is an equal opportunity employer and does not discriminate in hiring or employment on the basis of race, color, religion, sex, national origin, age, disability or any other basis protected by federal, state, or local law. We celebrate diversity and are committed to creating an inclusive environment for all employees.

